

Comprendre le monde,  
construire l'avenir®

**This document should be printed in 2 copies**

Host organisation:

Name: \_\_\_\_\_ Siret N: \_\_\_\_\_  
 Address: n° \_\_\_\_\_ street \_\_\_\_\_  
 City: \_\_\_\_\_ Zip code: \_\_\_\_\_  
 Represented by:  Mrs  Mr  
 Name: \_\_\_\_\_ First name: \_\_\_\_\_ Capacity or title: \_\_\_\_\_

Intern student:

Name: \_\_\_\_\_ First name: \_\_\_\_\_ Course: \_\_\_\_\_  
 Address: n° \_\_\_\_\_ street \_\_\_\_\_  
 City: \_\_\_\_\_ Zip code: \_\_\_\_\_  
 E-mail: \_\_\_\_\_@u-psud.fr Date of birth: / / Phone: \_\_\_\_\_

Educational supervisor of the student:

Name of course manager: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip code: \_\_\_\_\_  
 E-mail: \_\_\_\_\_@ Phone: \_\_\_\_\_

Supervision: internship supervisors

Within the host organization: Name: \_\_\_\_\_ First name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 E-mail: \_\_\_\_\_@ Phone: \_\_\_\_\_

Within Paris-Sud University:

Name: \_\_\_\_\_ First name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 E-mail: \_\_\_\_\_@ Phone: \_\_\_\_\_

Nature of internship:

- Compulsory internship       Reorientation internship  
 Optional internship       Internship during a placement period

Subject of internship:

Work entrusted with the intern:

Educational objectives:

Skills to be acquired or developed:

Internship terms:

The internship took place from / / to / /  
 Full time       Part time

Weekly amount of hours: \_\_\_\_\_ hours/week

Specific terms (night attendance required, holidays, Sunday attendance, different hours, etc.):

Internship assessment criteria:

This internship leads to ECTS validation:  Yes  No

If yes, number of ECST to be validated:

Statement of assignments entrusted to the intern (to be completed with the company or public organisation internship manager):

Assessment of theoretical and practical gains from the internship:

Knowledge used (to be completed with the teacher academic tutor):

Skills acquired (to be completed with the company or public organisation internship manager):

Additional appreciations:

**General behaviour:**

- Adjustability to work environment and specific requirements  
 Excellent  Very good  Good  Rather Good  Moderate  Insufficient  n.a.
- Interpersonal skills  
 Excellent  Very good  Good  Rather Good  Moderate  Insufficient  n.a.
- Attitude (attendance, punctuality)  
 Excellent  Very good  Good  Rather Good  Moderate  Insufficient  n.a.

**Professional behaviour**

- Technical knowledge  
 Excellent  Very good  Good  Rather Good  Moderate  Insufficient  n.a.
- Sense or work organisation (efficiency, time compliance)  
 Excellent  Very good  Good  Rather Good  Moderate  Insufficient  n.a.
- Work understanding  
 Excellent  Very good  Good  Rather Good  Moderate  Insufficient  n.a.
- Ability to analyse and summarise  
 Excellent  Very good  Good  Rather Good  Moderate  Insufficient  n.a.
- Initiative ability and self sufficiency  
 Excellent  Very good  Good  Rather Good  Moderate  Insufficient  n.a.
- Listening skills  
 Excellent  Very good  Good  Rather Good  Moderate  Insufficient  n.a.
- Ability to work in a team  
 Excellent  Very good  Good  Rather Good  Moderate  Insufficient  n.a.
- Written expression skills  
 Excellent  Very good  Good  Rather Good  Moderate  Insufficient  n.a.
- Verbal expression skills  
 Excellent  Very good  Good  Rather Good  Moderate  Insufficient  n.a.

**General appreciation :**

- Excellent  Very good  Good  Rather Good  Moderate  Insufficient  n.a.

Is a verbal or written presentation expected for the internship validation?

- Yes  No

Do you agree to take on other interns from the same course?

- Yes  No

**Seals and signatures:**

Done in \_\_\_\_\_, in 2 copies, on \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Manager of the host organization:	Academic tutor at Paris-Sud University:	Student :
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